

## Consignment and Benefit Store of the Alliance on Aging

570 Lighthouse Avenue • Pacific Grove • CA • 93950 831.383.5030 spirals@allianceonaging.org

## **Consignment and Donation Policies**

Staff and designated volunteers perform screening of all in-coming merchandise and follow acceptance policies and donation/consignment procedures. Because Spirals is committed to stocking and selling the highest quality of goods for the fairest price, it is necessary for staff and volunteers to adhere to strict examination and monitoring of all in-coming merchandise whether they are meant to be consigned or donated. Although consignors are welcome to suggest a value for their items, final pricing is set at the discretion of the store and is determined by salability and fair value.

## Consignments are by appointment only during the following days/hours:

• Tuesday, Wednesday, Thursday, Friday 1:00 pm – 4:00 pm

If these days or hours are inconvenient, we will make every attempt to accommodate your needs and try to arrange other appointment times when possible.

No walk-in consignments, please.

Donations are always welcome and appointments are unnecessary.

What is the difference between Consignment and Donation? When items are <u>consigned</u>, the sale proceeds are split 50/50 between the consignor and Spirals (Alliance on Aging.) When items are <u>donated</u>, 100% of the sale proceeds go to the Alliance on Aging and you receive a receipt for your tax deductible donation.

**Consignment Limit:** We accept for consignment up to 20 garments and 10 non-apparel items per week per account, or 20 non-apparel items with no clothing (excluding furniture and jewelry). We may determine that we cannot accept certain items for various reasons even though they may be in excellent condition: out-of-season, holiday, and current market appeal or space limitations. If we are unable to accept your articles for consignment, we are happy to recommend other local consignment stores that may be able to receive your items.

**Donation Limit:** We do not have a limit on the number of items you can donate although we ask that they be clean, current and in good condition. Items we are unable to sell are donated to local charity thrift stores. Receipts to claim charitable tax deductions are available at the store.

<u>Clothing. Accessories. Shoes:</u> Designer labels in current styles and fashionable fibers sell best. Clothes must be in excellent condition: no stains, pills, missing buttons, pulls, stretched fabric, or broken zippers. Because the successful sale of your items is important, we request that *all consigned clothing be brought in on hangers, be clean, wrinkle, pet hair and fragrance free.* Spirals will provide the hangers upon acceptance of the consigned items and will return your hangers or recycle them for you. Shoes and purses that sell best show little or no signs of wear. *Any items smelling of tobacco or mildew or showing evidence of pet hair will automatically be rejected.* 

**Furniture and Other Items:** Furniture, collectibles and household goods must be clean and in good repair. Due to space limitations and current demand, furniture must be approved by management prior to acceptance.

**Terms:** Proceeds from the sale of consigned items are split on a 50/50 basis between consignor and Spirals (Alliance on Aging.) The consignment contract is for a 45-day period. If the consigned item does not sell within 30 days, its asking price is reduced by 25%. Consignors may retrieve unsold items at any time *before* the contract expiration date. **THERE ARE NO EXCEPTIONS.** After 45 days all unsold items become the property of Spirals and are excluded from the 50/50 split. Consignors are encouraged to leave unsold items beyond the contract period to donate to the Alliance on Aging. Due to space limitations, items that do not sell are donated to other local charities. Spirals tracks all consignor donations and consignors are entitled to a donation receipt for these items.

<u>Consignment Payment:</u> Consignors may request payment at any time after their items have sold. Checks are processed every Tuesday morning. Consignor may pick up check at the front desk or request it be mailed. Check requests for amounts \$500 and over require two signatures and may take up to one week to process.

**Proceeds:** Proceeds from the sale of consigned and donated items help support the Alliance on Aging (AoA), a private, non-profit organization established in 1970, whose mission is to sustain an ever-evolving community network of viable programs that foster optimum independence, dignity and healthy living for all older adults in Monterey County.

<u>Miscellaneous Forms:</u> Consignment forms and donation receipts to claim charitable tax deductions are available at the store for all donations and any consigned items left past the contract period.

Spirals assumes no liability for loss or damage to consigned merchandise for any reason, including fire, earthquake, theft, or water damage. We do everything possible to prevent shoplifting; however, we cannot take responsibility for any unforeseen loss of merchandise.

Thank you for your continuing support of the Alliance on Aging and the needs of older adults in Monterey County.

Signature	Date
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